

(Exhibit A.)



Town of Foster

Est. 1781

May 4, 2016

Foster Town Council
181 Howard Hill Road
Foster, RI 02825

Dear Town Council Members:

I have had the opportunity to review the bids for the Woody Lowden Recreation Center, Fire Alarm System Project that was recently submitted and opened at the Foster Town Hall on April 28, 2016. After reviewing the bids and references, I recommend Kenny Electric for this project. The total cost is \$6975.00, which is low bid for this project.

Sincerely,



Joseph Cardillo
Public Work Director

(Exhibit B.)



Town of Foster

Est. 1781

Joseph Cardillo
Public Works Director
401-392-9204

May 9, 2016

Foster Town Council
181 Howard Hill Rd
Foster RI 02825

Dear Town Council Members:

I recommend that the Department of Public Works complete the clearing of trees per phase one of the Recreation Field Plan, as it is 90% completed.

I recommend we bid out clearing Phase Two, trees only at the appropriate time.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. Cardillo', written over a horizontal line.

Joseph Cardillo
Public Works Director

181 Howard Hill Road
Foster, RI 02825
Phone: 401-392-9200 · Fax: 401-702-5010
www.townoffoster.com



(Exhibit C.)

Town of Foster

Est. 1781

PLANNING DEPARTMENT

2016 Small Cities Community Development Block Program SUMMARY

The Town of Foster is eligible for \$150,000 this year through the Small Cities Community Development Block Grant (CDBG) Program.

Town Council action is needed to review and prioritize the proposed sub-recipient activities listed below; the suggested priority was also recommended by the Planning Board at a Public Hearing on 5/4/2016 to send to the Council.

A second Council vote is needed to approve the authorizing resolution to file the application in the amount of \$150,000 with the state of Rhode Island and to authorize John L. Lewis Jr. to sign and certify said resolution and application.

A summary of the sub-recipient applications are as follows, with a suggested priority based on number of LMI persons served, direct benefit to the Town of Foster, and proactive need:

1. Foster Department of Human Services / Food Pantry- \$5,000 to keep the food pantry shelves stocked with non-perishable food items and to provide monthly food vouchers for the purchase of perishable food items such as milk, meat, cheese, and fresh produce. 1,120 low-income duplicated individuals receiving food assistance in 2015-2016.
2. Foster Senior Housing / Hemlock Village- \$31,100 to replace two of the existing, original boilers in the B and D Buildings, in order to be proactive and avoid an emergency replacement situation requiring tenant evacuation and relocation such as occurred recently. 30 occupied low/moderate income units with 31 residents.
3. Foster Senior Housing / Hemlock Village- \$105,700 to repave the parking areas and roadways, with associated striping. The poor road conditions of buckling and potholes are due to snow plowing and

constant use, and it has become a safety situation for both the tenants who walk and those who own cars. 30 occupied low/moderate income units with 31 residents.

4. Mount Vernon Baptist Church- \$8,200 to build an ADA accessible ramp and associated site prep and lighting/landscaping. The church serves Foster and surrounding RI and CT towns, and 6 parishioners and 8 community members who are handicapped are in need of accessible solutions for the 8-step climb from the parking lot to the building.

Foster Department of Human Services- Food Pantry	\$5,000
Foster Senior Housing/Hemlock Village- Two new boilers	\$31,100
Foster Senior Housing/Hemlock Village- Parking lot paving/stripping	\$105,700
<u>Mount Vernon Baptist Church- ADA accessible ramp</u>	<u>\$8,200</u>
TOTAL	\$150,000

TOWN OF FOSTER
RHODE ISLAND

RESOLUTION 2016-5

RESOLUTION OF THE FOSTER TOWN COUNCIL

SUBJECT: AUTHORIZATION REGARDING A 2016 SMALL CITIES COMMUNITY
DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, funds are available under the Rhode Island Community Development Block Grant Program, administered by the Department of Administration, Division of Planning, Office of Housing and Community Development; and

WHEREAS, the Governor of the State of Rhode Island has authorized the Director of said Department/Office to disburse such funds; and

WHEREAS, it is in the interest of the citizens of the Town of Foster that application be made to undertake a local Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FOSTER, that the filing of this application for the amount of \$150,000 to implement the activities proposed herein is hereby authorized and that John L. Lewis Jr., Town Council President (Chief Executive Officer), is hereby authorized and directed to file this application with the Office of Housing and Community Development, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Foster in all matters relating to this application and any award which may be based upon this application.

Adopted this 12th day of May, 2016.

WHERETO the following bear witness:

Signed:

Foster Town Council

Jane H. Christopher
Town Clerk

John L. Lewis, Jr.
President



Town of Foster

Est. 1781

5/6/16

Foster Town Council
181 Howard Hill Road
Foster, RI 02825

Re: Mattress Recycling.

Due to the new guidelines of the RI Mattress Recycling Program, I would like to present the following policy for our Mattress Recycling Program for Council consideration.

- Mattress drop off hours will be Monday – Thursday 9:00 am to 3:00 pm at the DPW yard.
- Individuals dropping off mattresses must demonstrate RI residency (per program requirements). Residency can be demonstrated by presenting a valid government ID.
- No mattress may be dropped off without DPW supervision and inspection.
- Mattresses deemed to be recyclable will be accepted free of charge.
- If a mattress is deemed unrecoverable (non-recyclable), The Town will accept the mattress after the individual pays a \$50.00 fee per unrecoverable mattress (our cost to dispose).
- Before any mattress deemed unrecoverable (per program criteria) will be accepted, the individual delivering the mattress must pay the \$50.00 fee to Town Hall and produce a receipt at the DPW drop off point.

When approved, I will have informational signs posted at the DPW yard gates.

I believe these basic guide lines will help to operate a successful mattress recycling program.

A handwritten signature in black ink, appearing to read 'Joe Cardillo'. The signature is fluid and cursive.

Joe Cardillo
Director of Public Works

(Exhibit E.)



Town of Foster

Est. 1781

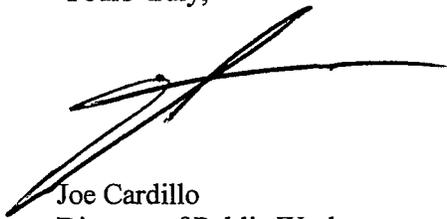
May 6, 2016,

Foster Town Council
181 Howard Hill Road
Foster, RI 02825

Dear Council Members:

I am asking for the approval for summer help within the Department of Public Work for the following months, May 18-July 31, 2016 a total of ten (10) weeks, as the budget permits.

Yours truly,

A handwritten signature in black ink, appearing to read 'Joe Cardillo', with a long horizontal stroke extending to the right.

Joe Cardillo
Director of Public Works



(Exhibit F.)

Town of Foster

Est. 1781

PLANNING DEPARTMENT

Reservation of Unused Funds for Comp Plan Update SUMMARY/MOTION

As the required update of the Town's Comprehensive Community Plan went duly out to bid in 2015, and the project was subsequently awarded to consultant Mason & Associates, Inc.; and, \$28,115 was appropriated in the FYE 2016 budget- specifically, in the Planning Department Professional Services account; and, this project is slated to be completed in calendar year 2016 but after June 30, requiring a vote to carry over unused funds to FYE 2017; therefore, I make a motion to reserve unused funds in the Planning Department Professional Services account for the sole purpose of finalizing payments to Mason & Associates, Inc. for services related to completion of the Comprehensive Community Plan update.