

June 12, 2008

The June 12, 2008, Town Council Meeting was called to order by Colette Matarese, President, of the Foster Town Council at the Town House, Foster, Rhode Island, at 7:00 p.m.

The following members were present:

Colette Matarese, President
John Lewis, Vice President,
Peter Baribault, absent
Lynne S. Rider,
John J. Bevilacqua, Jr., Town Solicitor

Staff

Ann-Marie Ignasher, Town Planner,
Robert E. Coyne, Jr., Police Chief
Pamela Fontaine, Tax Collector
Robert Clarkin, Public Works Director

Colette Matarese handed the gavel to John Lewis and asked that he run the meeting due to the fact she wasn't feeling well.

The Pledge of Allegiance was recited.

No one spoke under Public Comment's.

WARRANTS Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to approve Payroll Warrant #46 in the amount of \$25,874.14, Payroll Warrant #47 in the amount of \$26,480.45, Payroll Warrant # 48 in the amount of 27,416.14, General Warrant #23 in the amount of \$60,605.11.

Colette Matarese aye, John Lewis aye, Lynne S. Rider aye.

REPORTS Colette Matarese read a report from the Rhode Island Recreation Resources Review Committee stating that the Town has been approved for State funding in the amount of \$75,000.00 for a Recreation Easement.

MONTHLY REPORTS Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to accept the monthly reports from the Police, Tax Assessor, and Tax Collector.

Colette Matarese aye, John Lewis aye, Lynne S. Rider aye.

TOWN WEB SITE John Lewis presented three bids for the Information Technology for the Town, William A. Pilkington, \$2,750.00, Unifusion Web Design, \$3,250.00 and Terrapin Art & Design, \$4,000.00

Colette Matarese moved, Lynne S. Rider, seconded, and it was unanimously so voted to accept the proposal from William A. Pilkington for \$2,750.00.

John Lewis aye, Lynne S. Rider aye, Colette Matarese aye.

SPECIAL FINANCIAL TOWN MEETING Colette Matarese brought forward information about the proposed traffic light at the intersections of Route 6 and Route 94. The Town Council had directed the Town Clerk to advertise for the Special Financial Town Meeting for June 17, 2008. The Town Council felt that the decision should be made by the voters whether or not the traffic light should be partially paid by the Town to expedite the installation. The light is scheduled to be installed in the year 2011.

Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to affirm the actions of the president, and the town clerk in scheduling and advertising the Special Financial Town Meeting.

John Lewis aye, Lynne S. Rider aye, Colette Matarese aye.

PERSONAL POLICY UPDATES John Lewis stated that he has gone through the Personnel Policy to update some of the items that have already been approved by the Town Council. Some of the changes are as follows:

- 1.) Front cover, amended Date to June 12, 2008.
- 2.) Page 4, Indicated that it is a 2008 Revision, and updating the names of the council members.
- 3.) Page 6, Add the Town Planner to the department head list.
- 4.) Page 11, Move the title of Deputy Treasurer down under the appointed officials, full time, paid, with benefits, and add Town Planner to the list.
- 5.) Page 17, correct the typographical error in section 401.02 to read three fifths.
- 6.) Page 20, Section 402.09, Insert a period after Town Council and remove the words "except that".
- 7.) Page 21, Add a half day to the Personal Days for a total of 2.5 days, and remove the Good Friday half day holiday, so that both the union and nonunion employees are the same.
- 8.) Page 25, under section 404.06, remove the words "or death".
- 9.) Page 31, under section 410.01, correct the spelling of the word "verse" to versus.
- 10.) Page 32, under section 411.02, to read; if a full time employee can establish proof of other medical, vision. And /or dental coverage said employee will be compensated \$4,800.00, ½ payable in July and ½ payable in January of each fiscal year.
- 11.) Page 37, correct the town hall office hours to 8:30 am to 4:30 pm.
- 12.) Page 39, in section 502.05, change the town planner, and deputy treasurer to official and full time.

Lynne S. Rider, moved, Colette Matarese seconded and it was unanimously so voted to approve the corrections to the personnel rules and regulations as stated.

Colette Matarese aye, John Lewis aye, Lynne S. Rider aye.

ARCHIVE SYSTEM

Pamela Fontaine, Tax Collector, spoke of the Receivable Archive System for the Tax Collection software that the Town of Foster uses. She asked that the Town Council approve the \$300.00 fee involved to archive the old files into a "read only" file.

Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to approve the computer work to be performed by Opal Data Technologies, and to take the funds needed from the education & membership line item.

John Lewis aye, Lynne S. Rider aye, Colette Matarese aye.

POLE PETITION

Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to approve the pole petition, as submitted, for 44 ½ East Killingly Road from Verizon New England Inc. & Narragansett Electric Co. and recommended by Robert Clarkin, Public Works Director.

Colette Matarese aye, John Lewis aye, Lynne S. Rider aye.

GRANTS

Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to approve the request from Ann-Marie Ignasher, Town Planner, to pursue the Nonpoint Source Pollution Grants which supports local projects for storm water quality management.

John Lewis aye, Lynne S. Rider aye, Colette Matarese aye.

CLASS F LIQUOR LICENSE

Lynne S. Rider moved, Colette Matarese seconded, and it was unanimously so voted to approve the request for a Class F liquor license from the Rhode Island G.O.P., to be held on June 28, 2008, at 111 Plainwoods Road, Foster.

VACATION TIME

Colette Matarese moved, Lynne S. Rider seconded, and it was unanimously so voted to approve the request from Pamela J. Fontaine, Tax Collector, to carry over five vacation days, with a deadline of December 31, 2008.

**LETTER
FROM THE
YARMES'**

Tina W. Freeman, Town Clerk read a letter from Judith & Howard Yarme, commending Ann-Marie Ignasher, Town Planner, Robert Clarkin, Public Works Director, and Robert Fallon, Building & Zoning Official on their professionalism and diligence.

Lynne S. Rider moved, Colette Matarese seconded, and it was unanimously so voted to add the letter to their personnel files.

Colette Matarese aye, John Lewis aye, Lynne S. Rider aye.

**INTER-
OPERABLE
RADIO**

Tom Walden, Director of Civil Preparedness informed the Town Council of the updates from Rhode Island Emergency Management Agency concerning the grant money awarded to the Town for the Statewide Interoperable Radio purchases.

Colette Matarese moved, Lynne S. Rider seconded and it was unanimously so voted to approve the purchase of the radios, with the funds coming from the Civil Defense Fund. The money will be reimbursed to the town in that line item.

Colette Matarese amended the motion; Lynne S. Rider seconded the amendment to include the amount of no less than \$31,000.00, and no more than \$32,000.00.

Colette Matarese aye, John Lewis aye, Lynne S. Rider aye.

**STORAGE
SHED**

Rose Salvatore, of the Foster Center Volunteer Fire Department asked if the Ladies Auxiliary could place a metal storage shed, measuring 8 x 19 ½, in back of the fire station.

Colette Matarese moved, Lynne S. Rider seconded and it was unanimously so voted to table the item to until the next town council meeting.

John Lewis aye, Lynne S. Rider aye, Colette Matarese aye.

**CONCERNED
CITIZENS**

Julie Ferrazzano-Mazza spoke under concerned citizens about the vacant lot that was purchased for recreation.

The council recessed at 8:35 p.m. and went into executive session at 8:45 p.m.

In executive session the council discussed personnel.

The meeting was adjourned at 9:30 p.m.

A digital sound file is made a part of the record for a complete account of the council meeting.

Submitted By

Tina W. Freeman
Town Clerk