



**PLANNING BOARD MINUTES**  
**TOWN OF FOSTER**  
**Benjamin Eddy Building**  
**6 South Killingly Road, Foster, RI**  
**Wednesday: October 16, 2013**  
**7:00 p.m.**

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**A. Call to Order**

Chair, Tom Mercier called the meeting to order at 7:12 pm.  
Board Member, Julia Parmentier, verified that the agenda posted on the Town's Website and the Secretary of State's Website did indeed have the date of October 16, 2013 on the agenda.

**B. Roll Call**

Present at the meeting were: Tom Mercier, Chair, Julia Parmentier, Vice-Chair; Mike Carpenter and Joseph Carey. Sue Mara and Helen Hardy were excused. Ann-Marie Ignasher, Town Planner was also in attendance.

**C. Approval of Minutes**

*Discussion / Action*

Planning Meeting – October 2, 2013  
Mike Carpenter moved to approve the minutes of October 2, 2103, Joe Carey seconded the motion.  
There was no discussion. All four members voted to approve the minutes, there was no opposition.  
Motion passed: 4 to 0

**D. Correspondence and Review**

*Discussion / Action*

None

**E. Board Members' Reports**

*Discussion / Action*

None

**F. Planner's Report**

*Discussion / Action*

None

**G. Zoning – Opinion Requested**

None

**H. Commercial Site Reviews**

None

**I. Administrative Subdivisions**

None

**J. Minor Subdivisions**

None

**K. Major Subdivisions**

None

**L. New Business**

*Discussion / Action*

None

**M. Continued Business**

*Discussion / Action*

General Business Mixed Use – revisions – 15 minutes  
(5 year) Road and Bridge Maintenance Plan – 15 minutes  
Agricultural / Residential Zones –Spec Use Permits – Businesses – 15 minutes  
Gun Shops in Agricultural / Residential Zones – 15 minutes  
- Receive/ Review/ Discuss the Submittal from the Zoning Board re: Article IV, Section 7, Business Communicated / Using Town's Website – 15 minutes

Chair, Tom Mercier stated that per the conversation and agreement of the board at the prior meeting of October 2, 2013, the board will not go over the continued business at this meeting; and therefore will work just on the Comprehensive plan at this time.

**O. Comprehensive Plan – Ongoing Work**

**Review – Draft of Comprehensive Plan**

**Review – Element Narratives & Implementation Section of Draft against Prior Comprehensive Plan**

**Review – Analysis of Writing Style / Outline of Element Sections**

**ELEMENTS: Each must have a goals/policies/objectives/action items, a narrative, and maps**

**10/16/2013** – Review/Discuss/Revise – 1) Introduction; and 2) Economic Development; and 3) Land Use

- 1) **Introduction** – It was determined that the board did not have the most current copy of the introduction; therefore the planner will give the board the most current copy before or at the next meeting (11/06/13).
- 2) **Economic Development** – The board went through the economic development element and requested various changes. The planner will revise this element as requested and give the final version to the board before or at the next meeting (11/06/13).
- 3) **Land Use** – Julia Parmentier review the land use element to verify that all of the state comments are included in the final version. The board will do the final review of this element at their next meeting (11/06/13)

NAMES OF THE ELEMENTS AS LISTED BY STATE STATUTE

- 1) Natural Resources identification and conservation
- 2) Open Space and outdoor recreation identification and protection
- 3) Historical and cultural resources identification and protection
- 4) Housing – Affordable
- 5) Economic Development
- 6) Services and facilities
- 7) Circulation / Transportation
- 8) Natural Hazards
- 9) Land Use

**IMPLEMENTATION PROGRAM**

**N. Future Agenda Items**

**For November:** Receive/Review/Discuss the Submittal from the Zoning Board re: Article VI, Section 2, Corner Lots

**For January, 2014**

- 1) Update and revise Subdivision Regulations [including Conservation Development]
- 2) Update and revise Zoning Ordinance(s) [including sign regulation, etc.]
- 3) Meeting with various boards and departments
- 4) Discussion of RI General Assembly Bills – letter to Town Council if necessary

**O. Adjournment**

Respectfully submitted,

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Helen Hardy, Secretary