



PLANNING BOARD MINUTES
TOWN OF FOSTER
Benjamin Eddy Building
6 South Killingly Road, Foster, RI
Wednesday: September 18, 2013
7:00 p.m.

A. Call to Order

Meeting was called to order at 7:07 pm.

B. Roll Call

Present: Tom Mercier, Julia Parmentier, Joe Carey, Helen Hardy. Excused: Mike Carpenter and Sue Mara.

C. Approval of Minutes

Minutes: 9/14 – Julia moved and Joe seconded to approve minutes with corrections. Motion carried 4-0.

D. Correspondence and Review

E. Board Members' Reports

F. Planner's Report

Julia moved and Joe seconded to approve and place on file. Motion passed 4-0.

G. Zoning – Opinion Requested

None

H. Commercial Site Reviews

None

I. Administrative Subdivisions

None

J. Minor Subdivisions

None

K. Major Subdivisions

None

L. New Business

M. Continued Business

(1) Five (5) Year Road Plan: Perception is that it is creating “a whole new plan” rather than the re-assessment and re-adjustment which should occur on an annual basis. The DPW Director should have the annual update of this plan as a part of their job description.

Place on agenda (continued business, 15 minutes) for 10-16-13.

(2) Town Website: Continue to a future agenda. There is nothing new to add at this time. Tom Mercier reminded all board members that he wants them to think about what they want to see the town website used for to communicate the current happenings in planning to the general public. Tom suggested members look at various websites of other towns, etc.

(3) Gun Shops in Agricultural / Residential Zones: Julia asks if we can find out what the federal license requires of the Town.

- Tom: Federal Firearms License – grants ability to buy and sell firearms and applies to a particular address. Certain Guidelines have to be followed for particular Federal Firearm Licenses (FFL's).
- Julia asks if you need a FFL as well as a Town License, and this seems to have changed because Towns did not know how many FFL's were issued within the Town. This seems to be a new requirement.
- Board members would like to know what is allowed under Federal regulations and what the Town's jurisdiction is. This item should stay on the agenda and can be postponed until more information is available.

(4) Agricultural / Residential Zones –Special Use Permits – Businesses – Board members are encouraged to read Community Guidance to encourage small business in A/R zones, from RI DEM.

(5) General Business Mixed Use – revisions to zoning for GB/M, needs to be started soon as there is a proposal forth-coming; and the board expects that once this proposal is in process other proposals will follow.

- Julia suggested that we look again at the Portsmouth regulations and the different guidelines and proposals according to the type of development being proposed.
- Tom asked if we could get a copy of the Chepachet/Glocester subdivision regulations.

The public is welcome to any meeting of the Planning Board. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office 392-9200 at least two (2) business days prior to the meeting.

- Ann Marie Ignasher can contact the architect in the current project to find out what they helped another community develop.
- Tom suggests that the GB/M be top priority in the next meeting.

Overall, it was decided that all items should be maintained on the agenda for the next meeting, and for those we have information to discuss we can discuss, and those that need to have their discussion continued can be done so at that time. The board wants to make sure that all items are at least listed so none get overlooked.

O. Comprehensive Plan – Ongoing Work

Tom reminded all board members to bring their current Comprehensive Plan to the October 2, 2013 meeting. That way each board member, or members, will be assigned an element to review during the next meeting, to be completed by the end of the meeting.

The intent is to assign an element and its implementation plan to each member to compare and align.

N. Future Agenda Items

All continues as is.

Future – Update/revise to comply with Comp Plan

- Subdivision Regulations
 - Zoning Ordinance / Sign Ordinance
 - Conservation Development
-
- Meet with other boards
 - Letter to Town Council regarding the RI Senate Legislative Bill

O. Adjournment

Julia moved to adjourn at 8:33 p.m.

- Motion carried unanimously, 4-0.

Respectfully submitted,

Helen Hardy, Secretary