



**PLANNING BOARD MINUTES  
TOWN OF FOSTER  
Benjamin Eddy Building  
6 South Killingly Road, Foster, RI  
Wednesday: May 15, 2013  
7:00 p.m.**

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**A. Call to Order**

Meeting was called to order at 7:05p.m. by Tom Mercier, Chair.

**B. Roll Call**

Present from the board were Tom Mercier, Chair; Julia Parmentier, Vice Chair; Helen Hardy, Secretary; members Susan Mara and Joseph Carey. Member Mike Carpenter was excused. Also present was Ann-Marie Ignasher, Town Planner.

**C. Approval of Minutes**

*Discussion / Action*

Planning Board Meeting – April 17, 2013

Susan Mara moved to approve the minutes of April 17, 2013; seconded by Julia Parmentier. Motion carried unanimously 4—0.

**D. Correspondence and Review**

*Discussion / Action*

Letter to Zoning Board - Hawkins, John & Bertha

Julia Parmentier moved to accept and place the letter on file; seconded by Susan Mara.

**E. Board Members' Reports**

None

**F. Planner's Report**

None

**G. Zoning – Opinion Requested**

None

**H. Commercial Site Reviews**

None

**I. Administrative Subdivisions**

None

**J. Minor Subdivisions**

None

**K. Major Subdivisions**

None

**L. New Business**

Appoint/reappoint of liaisons

Tom Mercier appointed Mike Carpenter as liaison to the Land Trust

Tom Mercier appointed Joseph Carey as a liaison to Affordable Housing Board.

**M. Continued Business**

*Discussion / Action*

**Review - Remaining Steps of Comprehensive Plan**

- Analysis for writing narratives

**Comp Plan Narratives to be reviewed –**

- Community Services and Facilities
- Circulation / Transportation
- Natural Hazards
- Economic Development
- Open Space / Recreation
- Historical and Cultural Resources

The Planning Board reviewed the Introduction and made some suggestions.

The members need to go through the tables for implementation.

Susan Mara will work on Economic Development and Transportation

Julia and Helen will work on Land Use and Historic and Cultural

Joe and Mike will work on Housing

**Final narratives-approved –**

- Housing Element
- Land Use
- Natural Resources

The public is welcome to any meeting of the Planning Board. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office 392-9200 at least two (2) business days prior to the meeting.

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**Final matrices– voted on and approved –**

- Land Use
- Circulation / Transportation
- Affordable Housing Matrix
- Natural Resources
- Natural Hazards
- Community Services and Facilities
- Economic Development
- Open Space / Recreation
- Historical and Cultural Resources

**N. Future Agenda Items**

**Future** – Update/revise to comply with Comp Plan

- Subdivision Regulations
- Zoning Ordinance / Sign Ordinance
- 5 year road plan
- Conservation Development

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- Meet with other boards
  - Letter to Town Council regarding the RI Senate Legislative Bill

**O. Adjournment**

Helen Hardy motioned to adjourn at 8:40 p.m. motion carried unanimously.

Respectfully submitted,

Helen Hardy, Secretary