



**PLANNING BOARD MINUTES
TOWN OF FOSTER
Benjamin Eddy Building
6 South Killingly Road, Foster, RI
Wednesday: January 2, 2013
7:00 p.m.**

A. Call to Order

Meeting was called to order by Tom Mercier, Chair at 7:08 p.m.

B. Roll Call

Present from the board were Tom Mercier, Chair; Julia Parmentier, Vice Chair; Helen Hardy, Secretary and member Mike Carpenter. Members Sisan Smallman and Susan Mara were excused. Also present were Ann-Marie Ignasher, Town Planner; Carol Mauro, Dept of Human Services; Tom Walden, Engineering Board; David Irving, Principal Paine School; Kathleen Swanson, School Committee; Brad Smith; Dept of Public Works; Kelly Russ, Treasurer; Pattie Moreau, Tax Assessor; Chief Robert Coyne; Officer Tyler Domingos, and Joe and Audrey Carey.

C. Approval of Minutes

Planning Board Meeting – December 19, 2012

Helen moved to approved the minutes of December 19, 2012 as corrected; seconded by Julia Parmentier, motion carried 4 -0.

D. Correspondence and Review

Helen's form of non-recusal was passed out.

Julia moved to note and place Helen's form on file; seconded by Mike Carpenter, motion carried unanimously 4 – 0.

Tom Mercier asked Ann-Marie to check on whether late arriving correspondence that was not listed on the agenda should be included on minutes or held until the next meeting.

E. Board Members' Reports

None

F. Planner's Report

Helen moved to continue the Planner's Report until February 6; seconded by Julia Parmentier, motion carried.

G. Zoning – Opinion Requested

None

H. Commercial Site Reviews

None

I. Administrative Subdivisions

None

J. Minor Subdivisions

None

K. Major Subdivisions

None

L. New Business

Review of Capital Improvement Budget Requests –

Kelly Russ, Treasurer explained her Capital Budget Analysis. She also explained there is a two (2) year sunset rule for appropriations; however, if the department is actively moving toward the goal for which the funds were allotted, the funds will not revert to the general fund. If the department that requested the funds does nothing after two years the funds were considered abandoned and reverted back to the general fund (and do not return to the capital reserve fund). In November 2012 the voters of Foster approved an amendment to the Charter that would allow abandoned capital funds to return to the capital reserve fund.

Kelly stated that the allotted monies to approve remains at the 2012-2013 level of \$221,000.

Tax Assessor – request is for \$29,000

Patti Moreau stated that her request was for a statistical revaluation.

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Engineering Board – request is for \$245,000

Tom Walden stated that the request is for \$35,000 for a Communications Tower on Moosup Valley Road, \$10,000 for pagers and \$200,000 on a truck payment.

Department of Human Services – cost is unknown at this time

Carol Mauro stated that her request was for an installation of a handicap accessible bathroom/utility sink. Various ideas and alternatives were discussed; the past listing will be important to obtain as well as a solid estimate of expense to be incurred.

Helen moved to move the Police Department next on the agenda and Paine School to be after; seconded by Julia Parmentier, motion carried unanimously.

Police – request is for \$27,000

Chief Coyne stated that his request is for the 2nd payment on a lease of a vehicle.

Paine School – request is for \$90,500.

Dr Davida Irving stated that she has 4 to 5 items that are related to school security. She listed her requests in order by priority; these requests are listed in priority order. 1) the lock request for \$10,000 2) security cameras - \$10,000 3) Bulletproof glass in the front doors - \$20,000 4) Fencing around the kindergarten playground – no estimate as of yet 5) window replacements - \$31,000 and 6) Paving of the grass in front of the school for parking purposes - \$19,500

Dr. Irving said that the school will also look for available grants. There was some discussion regarding bottom line requests and allowing the school to determine the use of the monies depending on what grant monies is available and whether a grant specifies what the money is to be used for.

There was some discussion on paving the front of the school because of a security issue change in the drop off/pick up.

Meeting was recessed at 8:17 p.m. to get batteries

Meeting was reconvened at 8:25 p.m.

A total of 10 cameras would be needed as the school currently has one camera at the front entrance and there are 8 points of entry; a camera would also be needed for the parking lot. Currently the classroom doors are not equipped with door locks; this would allow the classroom door to lock from the inside with a quick release.

Julia recommends that we make a recommendation based on the current numbers and that the Planning Board be prepared to revisit this figure if the estimates come in with a substantially different amount.

DPW – request is for \$245,000

Brad Smith stated that his requests are for a used bucket truck, dump truck with plow and sander, tow behind compressor with jack hammer and drill, paving and chip sealing, used chipper, 3 yd pay loader, paver and roller. Brad Smith stated that the used bucket truck is his primary concern.

Mike Carpenter moved that the Planning Board submit to the Town Council the following as the 2013-2014 Capital Budget recommendation; seconded by Julia Parmentier, motion carried unanimously 4 – 0.

Tax Assessor	- \$ 15,000 (firm)
Engineering Board	\$ 90,000 (low)
DHS	\$ 20,000
Paine School	\$ 60,000 security (low)
Police	\$ 27,000 leases (firm)
DPW	\$ 90,000 (low)
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Total Amount	\$ 302,000

M. Continued Business

Appointment of a liaison to Land Trust

Julia Parmentier moved to continue the appointment to the Land Trust to the February 6 meeting; seconded by Mike Carpenter, motion carried unanimously 4 – 0.

N. Future Agenda Items

January 16, 2013 – 2 Minor and 1 Administrative Subdivision

February 6, 2013- Possible amendment for Capital on Paine School

Future – Update/revise to comply with Comp Plan

- Subdivision Regulations
- Zoning Ordinance

The public is welcome to any meeting of the Planning Board. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office 392-9200 at least two (2) business days prior to the meeting.

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- 5 year road plan

- Conservation Development

- Meet with other boards

- Letter to Town Council regarding the RI Senate Legislative Bill

Feb / March – Review CDBG applications

O. Adjournment

Julia Parmentier moved to adjourn at 10:01 p.m.

Respectfully submitted,

Helen Hardy, Secretary