



**PLANNING BOARD MINUTES**  
**TOWN OF FOSTER**  
Benjamin Eddy Building, 6 South Killingly Road, Foster, RI  
Wednesday: August 15, 2012  
7:00 p.m.

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**A. Call to Order**

Meeting was called to order by Tom Mercier, Chair at 7:04 p.m.

**B. Roll Call**

Present from the Planning Board were Tom Mercier, Chair; Julia Parmentier, Vice Chair; members Ron Cervasio, Susan Mara, Sisan Smallman and Mike Carpenter. Member Helen Hardy was excused. Also present was Ann-Marie Ignasher, Town Planner.

**C. Approval of Minutes**

Planning Meeting – August 01, 2012

Susan Mara moved to approve the minutes of August 01, 2012; seconded by Ron Cervasio, motion carried unanimously 6 – 0.

**D. Correspondence and Review**

*Discussion / Action*

Ann-Marie reviewed the Grow Smart Land Use Training brochure. After discussion, it was determined that Ann-Marie would reserve 5 seats for a seminar.

Board members congratulated Ann-Marie on being selected by the State Division of Planning to participate on the Comprehensive Planning Advisory Committee, which is overseeing the creation of a new comprehensive planning guidebook.

**E. Board Members' Reports**

None

**F. Planner's Report**

None

**G. Zoning – Opinion Requested**

None

**H. Commercial Site Reviews**

None

**I. Administrative Subdivisions**

None

**J. Minor Subdivisions**

None

**K. Major Subdivisions**

None

**L. Old Business**

*Discussion / Action*

Comp Plan Elements to be reviewed -

**- Open Space / Recreation**

Based on suggestions from the board, it was decided that Ann-Marie will revise and combine the two elements.

**- Historical and Cultural Resources**

This element will be held until after Ann-Marie meets with the Foster Preservation Society.

**- Community Services and Facilities**

The board went over the changes that were made at an earlier meeting, and some edits were suggested. Susan Mara moved to approve the section; seconded by Mike Carpenter, motion carried unanimously 6 – 0.

In addition to the remaining matrices to be completed, the Plan update also requires revisions to each of the narrative sections. Members are working on various narrative pieces. Charts and maps also need to be update. Once a full draft is completed, public hearings will also be required prior to adoption.

Final – voted on and approved –

- Land Use
- Circulation / Transportation
- Affordable Housing Matrix
- Natural Resources
- Natural Hazards
- Economic Development

The public is welcome to any meeting of the Planning Board. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office 392-9200 at least two (2) business days prior to the meeting.

**Planning Board Meeting August 15, 2012 cont'd**

**M. New Business**

None

**N. Future Agenda Items**

9/5 Zoning Opinion

9/5 RI Senate Legislative Bill Letter to Town Council

Future – Update/revise to comply with Comp Plan

- Subdivision Regulations

- Zoning Ordinance

- 5 year road plan

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- Conservation Development

- Meet with other boards

**O. Adjournment**

Mike Carpenter moved to adjourn at 8:14 p.m., motion carried unanimously 6 – 0.

Respectfully submitted,

Sisan Smallman, Acting Secretary