



PLANNING BOARD MINUTES
TOWN OF FOSTER
Benjamin Eddy Building
6 South Killingly Road, Foster, RI
Wednesday: January 5, 2011
7:00 p.m.

A. Call to Order

Meeting was called to order by John Neale, Chair at 7:01 p.m.

B. Roll Call

Present from the Planning Board were John Neale, Chair; Julia Parmentier, Vice Chair; Helen Hardy, Secretary; members Tom Mercier, Sisan Smallman, and Susan Mara. Member Mike Carpenter was excused. Also present were Ann-Marie Ignasher, Town Planner; Robert Wallace, interim Superintendent Paine School; Joe McGovern, Building & Grounds Paine School; Tom Walden and Will Paul, Engineering Board; Pattie Moreau, Tax Assessor; Chief Robert Coyne, Police Dept; Bob Clarkin, DPW; Gordon Rogers and Neil Whitelaw, Town Council members and Kelly Russ, Treasurer.

C. Approval of Minutes

Planning Board Meeting – December 1, 2010

Tom Mercier moved to approve the minutes of December 1, 2010; Sisan Smallman seconded; motion carried unanimously.

D. Correspondence and Review

John Neale received a letter from Statewide Planning stating that the expiration date for the Comp Plan is September 13, 2011.

E. Board Members' Reports

Conservation Commission is planning a site visit.

F. Planner's Report

Planner's Report – November 2010 - noted

G. Zoning – Opinion Requested

None

H. Commercial Site Reviews

None

I. Administrative Subdivisions

None

J. Minor Subdivisions

None

K. Major Subdivisions

None

L. New Business

Review of Capital Improvement Budget Requests –

It was suggested by the Treasurer that monies not exceed \$225,000.

Tom Mercier moved that the School Department be heard after the Engineering Board and Public Works to be heard after the Police Dept., seconded by Sisan Smallman, motion carried unanimously.

Tax Assessor –

The Tax Assessor request was for \$29,000 for the Statistical Revaluation that is mandated by State Law, this request is split between two years. Bids for the revaluation will be opened January 13th and at that time an actual cost will be known.

Engineering Board –

The Engineering Board request was for \$200,000 to replace a fire truck at Foster Center Fire Station. Will Paul, Chief of the Foster Center Fire Station informed the board about a lease and a purchase payment plan.

School Department –

At this time Helen Hardy recused herself. The Paine School request was for \$50,000 for roof repair and a well upgrade.

Police Department –

The Police Department request was for \$26,500 to begin a new 3 year lease on 3 vehicles.

The public is welcome to any meeting of the Planning Board. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office 392-9200 at least two (2) business days prior to the meeting.

Planning Board Meeting January 5, 2011 pg. 2

Tom Mercier moved to take a 10 minute recess at 8:25 p.m.; seconded by Sisan Smallman, motion carried unanimously.

Meeting reconvened at 8:35 p.m.

Public Works –

The DPW request was for \$150,000 for highway and \$75,000 for Building and Grounds. The \$150,000 was to continue the paving of road sections and \$75,000 would be used for needed repairs to some bridges.

At this time the Kelli Russ, Treasurer explained how she came up with guidelines on an amount for the Capital Budget.

Tom Mercier moved that the Planning Board recommend for the 2011-2012 Capital Budget:

\$ 29,000 for the Tax Assessor

\$ 26,500 for the Police Department

\$ 85,000 for DPW

\$125,000 for the Engineering Board

\$265,500

Ann-Marie Ignasher, Town Planner will send a letter with these recommendations to the Town Council explaining how these amounts were arrived at, as well as the guidelines from the Town Treasurer. Seconded by Sisan Smallman; motion carried unanimously.

M. Continued Business

N. Future Agenda Items

Feb / March – Review CDBG applications

Schedule meeting with Dept Heads/Engineering Board to discuss finances

Comprehensive Plan revision

Ordinances

Potential alternative energy development

5 year road plan

O. Adjournment

Tom Mercier moved to adjourn at 9:50 p.m. motion carried.

Respectfully submitted,

Helen Hardy, Secretary