

**Foster Planning Board Workshop
Meeting Minutes
Thursday January 18, 2007
Eddy Building 7:30 pm**

The Planning Board meeting was called to order at 7:30 pm by the Chair, Julia Parmentier; in attendance were Julia Parmentier, Patricia Moreau, John Neale, Nancy Woodlock and Helen Hardy. Mike Carpenter and Don Moyer were excused.

Minutes

None

Correspondence:

Noted.

Julia Parmentier notes an email from Scott Millar re conservation development and the fact that there are still monies available for Foster for that. The state has a contract directly with Tony Lachowitz, so it looks as though we have to pull that out of the contract. Need to talk to Tony Lachowitz and put on agenda for next meeting.

New Business:

Capital Budget Review:

Police Chief Coyne

Two items: First is the payment for the vehicles in the amount of \$26,408.
Second item: This is a software upgrade for recordkeeping software.

School Superintendent: Robert Wallace

Request to replace boilers at the school in the amount of \$60,000.

Engineering Board: Tom Walden

Normal replacement of vehicles and replacement of 7000 feet of 4-inch hose for all 3 fire companies.

Public Works Department: Don Delaere

Salt Shed and Truck Wash. \$120,000 for paving, \$98,500 dump truck, and \$42,000 for small dump truck. It is recommended that Director of Public Works appear at next session. Decision is tabled until then.

Finance Department: Randy Rossi

Request is for a phone system and a server upgrade. The phone system will include a voice mail system and caller ID. It will bring a business-like atmosphere to the town; instead of busy signals they'll get responses; have spoken to a few phone consultants and gotten estimates from them. The \$15,500 is almost to the penny; installation will be about \$3000.

Anne Carlson, Tax Assessor

Full re-evaluation. \$120,000 for that over three years, \$40,000 this year.

Town Clerk: Anne Irons

New copier.

Planning Board

Ordinance Revisions. We have \$15,000 for ordinance revisions which has to be used this year, second \$15,000 matching funds for grants, but has to go to Town Council to approve use for that. Maybe if we're lucky we can do the whole thing for \$55,000, and get it done this year.

Recreation Director: Mike Palouski

Not present

Building and Zoning:

Software request for \$12,000 for processing permits, that is compatible through OPAL.

- Planning Department request reduced by \$10,000. Department will seek grant funds for remainder.
- Finance Department request will be for software and the Treasurer reduced request by \$2,000.
- Highway Department request reduced by \$91,000. Highway Dept. withdrew request for small dump truck (\$42,000) and PB recommends \$49,000 towards large dump truck (\$98,000). \$62,187 remains in matching funds for salt storage shed and truck wash station although status of grant request is currently unknown.
- Recreation withdrew their request for \$10,000 after obtaining quotes for Woody Lowden repairs below \$10,000 Cap. Budget minimum.
- School Department request approved at \$60,000, however PB recommends that School provide additional estimates to validate costs before budget is finalized. The one vendor estimate provided was considerably higher than \$60,000 and we want to make sure there is sufficient money budgeted so that the work can be bid and completed this summer.

Estimating \$732,595 at present.

Helen moves to defer taking a final vote until consulting further with the School Dept., Department of Public Works, and Recreation Committee and to make a final motion on February 7, 2007. Robin Fish seconded. Motion carried.

Adjournment

Helen Hardy moved to adjourn at 10:38, motion carried unanimously.

Respectfully Submitted:

Helen Hardy
Secretary