



# Foster Police Department Building Committee

Town of Foster  
Benjamin Eddy Building  
6 South Killingly Road  
Foster, RI 02825

## Meeting Minutes

**Date:** Wednesday, November 03, 2021

**Location:** Ben Eddy Building – South Killingly Road  
Foster, RI 02825

### I. Call to Order/ Roll Call

A.) Joe W. called the meeting to order at 5:34 PM

### II. Pledge of Allegiance

### III. Review of Democratic Rules of Order for Meetings

A.) Joe W. reviewed the Democratic Rules of Order for Meetings with the members of the Committee and the meeting attendees.

### IV. Roll Call

- **Present (6):** Gordon Brayton; Denise Difrancio; Brendan Mara; Joe Walsh; Tom Walden; David Breitt
- **Excused (0):** None
- **Absent (1):** Anthony Renzi
- **Vacant (0):** None
- **Staff & Personnel (0):** None;

### V. Minutes

A.) The committee did not review the October 04, 2021 meeting minutes. No action taken.

### VI. Correspondence & Communication

A.) No updates at this time.

### VII. New Business

- A.) Brief Update on Station
- General discussion on status of design.
- B.) Update on Summary Document to the Town Council
- Joe W. noted that he had sent a letter to the Town Council
- C.) Update on Architect Addendum to Original Proposal
- No updates
- D.) Update on Request for Quotation (RFQ) for Architect
- No updates
- E.) Review of Plan Modification
- General discussion on status of design.
- F.) Comments by Foster Police on Design
- General discussion on ongoing PD feedback.



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## G.) Potential Grant/Loan/Funding Opportunities

- Kathy (Foster) –
  - ◆ Reviewed opportunities to engage with National Grid to obtain rebates/funding for energy efficient infrastructure within the building
  - ◆ Joe W to reach out to utility on behalf of committee to open lines of communication and understand playbook for moving forward.
- Kelly Russ (Finance Director) –
  - ◆ Provided update on discussions with bonding agent for funding.
- General discussion on feasibility of using Pandemic funds to support project development.

## H.) Next Steps

- Addendum to be provided by ERA (11/8)
- Meeting w/ Design Team to push forward with design.

## VIII. The Future Agenda Items

- A.) No action taken.

## IX. Adjournment

**MOTION:** Denise D made a motion to adjourn the meeting; motion was seconded by Tom W. Voice Vote called; six in favor (Brendan M., Gordon B., Denise D., Joe W., David B., Tom W.); none opposed; no abstentions; **Motion passed.**

**The meeting was adjourned at approximately 6:11 PM..**

## Next Meeting - Foster Police Department Building Committee

**Date: Wednesday November 17, 2021 @ 5:30 PM**

**Location:** Benjamin Eddy Building  
6 South Killingly Road  
Foster, RI 02825

*Respectfully Submitted,*

*Brendan S. Mara*  
*Secretary*